



Standard Operating Procedure

Youth Volunteer Recognition

Ownership & Applicability

Person responsible for update of this procedure:	Dinghy Sailing Secretary
Responsible for Activity:	BM Safety Roster Manager, T&D Officer, Treasurer
Applicable to:	Young Club members under 21 volunteering on safety boats

Approval

Drafted / Revised	Approved	Revision	Effective from
Ciaran O'Reilly	Niall Gallagher	1	July 2023

SOP Owner: _____ Date: _____

Flag Officer: _____ Date: _____

1.0 Scope

This procedure outlines the club policy as regards encouraging and recognising the volunteer contributions of younger members who enable club dinghy sailing activities. (It does not include coaching or instructor sessions). This policy does not include the LE RIB

2.0 Upper Estuary Power Boats

The club has a fleet of power boats used to support a range of sailing activity. These boats include:

- Low powered Committee boat in BM,
- Low powered rigid plastic tenders
- Medium powered rigid console boats

These are used by club members to support dinghy sailing and racing activities, including:

- Race Management
- Mark Laying
- Safety Boat

3.0 Safety Boat Cover

For Dinghy Sailing and Racing it is necessary to provide Safety Boat cover (without which the activity cannot proceed). Such activities include:

- Thursday & Saturday Racing In BM
- Fun , Development sailing in BM on Tuesday evening
- Club Regattas
- Special sailing events in LE (e.g. Wicklow Vase)
- Support to open sailing competitions such as regional or national class competitions

4.0 Resourcing power boats

4.1 For sailing courses and coaching activities the resourcing of support/safety cover is the responsibility of the training/coaching organiser with payment of **employed** boat drivers managed accordingly. This is within the scope of duties for instructors/coaches with Employment Contracts or Coaches contracted in. The Training and Development Officer has oversight on this. Class Captains frequently contract in such services.

4.2 For club racing or fun nights, or regattas, or club organised events, support boats providing race management, mark laying and safety cover are resourced by **volunteer** club members, and not as club employees. This is done by means of a rostering system to cover dinghy sailing, and ad hoc arrangements by the cruiser sailing secretary/bosun for keel boats.

4.3 Club members who happen to have employment contracts as instructors or coaches are also free to act as volunteers for this purpose, but will not be considered as part of paid employment.

4.4 Rostering for OOD and safety boats in BM is through a combination of suitably qualified boat drivers – both adult and junior. Where junior members are rostered, we wish to recognise and encourage their engagement and commitment to support dinghy racing through an appropriate recognition system.

4.5 Junior members rostered must have appropriate Power boat certification and be a minimum of 15years old.

5.0 Recognition Scheme

For Junior members up to the age of 21, the number of sessions on support boat duty will be recorded and recognised as follows:

- At the end of summer season, (approx. September) and end of winter season (approx. February), the total number of sessions will be calculated.
- Each session will be worth €20.
- Longer sessions such as regattas will earn additional credits at discretion of a club officer. A voucher will then be gifted as recognition for the total number of sessions recorded.
- The committee will decide on the appropriate Voucher scheme.
- This scheme is not an entitlement and is at the discretion of the committee, and reserves the right to review this recognition scheme at any stage.